

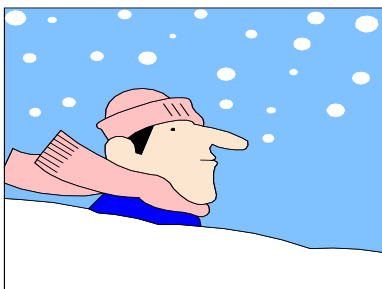
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WINTER PREVENTION NOTICE

The following reminders are provided for your convenience. Please keep this notice in a permanent place during the winter. Be sure to follow the recommended steps!

Temperatures that fall below 20 degrees - particularly when accompanied by strong winter winds dramatically increase the possibility of frozen water pipes and the resulting damage from bursting and flooding. To prevent this financial loss and inconvenience, these guidelines should be followed:

- ▶ Keep units heated to at least 60 F.
- ▶ Turn off all outside hose bibs.
- ▶ Hoses should be disconnected from outside faucets.
- ▶ At least one inside faucet, preferably more, should also drip lukewarm water,
- ▶ Pipes under the kitchen sink are particularly vulnerable. Sink cabinet doors should be opened to allow heat from the home to enter.
- ▶ All faucets should be checked before you retire for the evening and again in the morning.
- ▶ If you are away for any length of time, a neighbor or relative should be asked to check the pipes.
- ▶ Close all air vents to outside crawl spaces (if applicable).
- ▶ Should a faucet freeze, you can thaw an inside faucet easily with a good hair dryer.
- ▶ Outside faucets, however, usually require both the hair dryer and plenty of hot water.

Should a pipe burst, the following steps should be taken immediately:

Water should be shut off at main valve. If the break is in a hot water pipe, the valve on top of the hot water heater should be closed. It is important that you know beforehand the location of water valves.

A plumber must be called. Have telephone number readily available.